



REQUEST FOR PROPOSALS FOR TECHNOLOGY BACKUP SERVICES

(Due Date – August 31 2018)

PURPOSE

Magnolia Public Schools (MPS) is soliciting proposals for the purchase of local Backup appliance and online services at Magnolia Science Academy (MSA) – 4, 5, 6, 7, 8, and San Diego. The main purpose of the system/service is to take school server backups on a daily basis and to provide with weekly online backups for off-site retention. The virtualization capability is important in order to not to interrupt the server's critical services like DNS and DHCP at all times. *Should there be a need for any other MPS schools listed below between dates July 1st, 2018 – June 30th, 2022, the approved vendor, the appliance/service model, and the price will be used for the purchase:*

MSA-1	18238 Sherman Way, Reseda, CA 91335
MSA-2	17125 Victory Blvd., Van Nuys, CA 91406
MSA-3	1254 East Helmick Street, Carson, CA 90746
MSA-4	11330 West Graham Place, Los Angeles, CA 90064
MSA-5	18230 Kittridge St., Reseda, CA 91335
MSA-6	3754 Dunn Dr., Los Angeles, CA 90034
MSA-7	18355 Roscoe Boulevard, Northridge, CA 91325
MSA-8	6411 Orchard Ave., Bell, CA 90201
MSA-Santa Ana	2840 W. 1st Street, Santa Ana, CA 92703
MSA-San Diego	6525 Estrella Ave., San Diego, CA 92120

GENERAL TERMS AND CONDITIONS FOR RFP PROPOSAL GUIDELINES

1. Each item request and guideline in this RFP must be properly addressed in the proposal.
2. All equipment in the submitted proposal must conform to specifications provided in this RFP.
3. The Vendor must provide terms of warranty on all products
4. The Vendor shall provide a clear itemized breakdown of equipment and services costs.
5. The Vendor must provide an estimated timeline for product delivery.



6. Proposal must be valid for 60 days.

All questions regarding this RFP should be addressed in writing to Rasul Monoshev, MPS IT Director at rmonoshev@magnoliapublicschools.org.

PROPOSAL SUBMISSION

Proposals are to be submitted for receipt no later than **5:00 PM PST, Friday, 08/31/2018** and may be delivered as follows:

- Email it@magnoliapublicschools.org
- Mail to: Rasul Monoshev, MPS Backup services 2018

Magnolia Public Schools, 250 East First St STE1500, Los Angeles, CA 90012

ACCEPTANCE/REJECTION OF PROPOSAL SUBMISSIONS

MPS reserves the right to accept or reject any and all proposals or any portion of any and all proposals at their discretion. While price is an important consideration, it will not be the sole determining factor in the selection of a Vendor. Payments will not be made nor orders submitted until after the MPS Board of Directors has accepted a proposal and awarded it as the winning proposal submission. A contract will be entered into between MPS and the Vendor after the aforementioned approvals.

PAYMENT

Payment 60 days after invoice date. The payment will not be issued until after both the Vendor and MPS agree that the project is complete and meets all requirements.

RFP Revisions

MPS reserves the right to modify or issue amendments to this RFP at any time. MPS also reserves the right to cancel or reissue this RFP at any time. Notices will be posted



to <http://magnoliapublicschools.org>. It is the sole responsibility of the proposer to monitor the URL for posting of such information.

RFP EVALUATION

All qualified, responsive proposals will be evaluated using the following factors and weights.

Factor	Weight
Cost of products and services (required, highest weight)	40%
Functionality/completeness/specifications of proposed solution	30%
Vendor: qualifications, credentials, certifications, experience, references	20%
Contract terms and conditions	10%
Total	100.00%

RFP Evaluation Committee

The RFP Evaluation committee members are as follows:

1. Suat Acar, Chief Operations Officer
2. Rasul Monoshev, IT Director

EQUIPMENT & SERVICES SPECIFICATIONS

- **Item 1:**
Quantity: 1
Description/Model:
Brand: Datto Siris or similar
System: Chrome OS
2 TB, Hard Drive Type
- **Item 2:**
Quantity: 1
Description/Model: 1 Year Cloud Retention



Delivery/Shipping

NOTE: No dock at this location.

Bill to and Ship to Address:

Magnolia Public Schools

Magnolia Public Schools, 250 East First St STE1500, Los Angeles, CA 90012